

Employer: Church Universal and Triumphant
Team: Marketing

JOB TITLE: WEB DESIGNER

Reports to: Marketing Director

Job Status: Full-time, salaried and exempt

Pay: Dependent on experience

Benefits: Eligibility for the employee Health Plan, life insurance, Paid Time Off benefit for vacation and sick leave, holidays, and 401(k). Additional information about these benefits is available from Human Resources.

Legal Holidays Observed: Presidents' Day, Memorial Day, Labor Day, Thanksgiving and the day after, Christmas Day and two personal holidays.

SUMMARY

This is more than a job, it's an opportunity to contribute toward the organization's strategic goal, which is to become the most powerful spiritual resource for seekers on planet earth.

The right individual will find that this is a great opportunity to contribute and learn from a fast-moving marketing team that will build and service fully-functional websites. Each website will be an avenue of service that will cater to the needs of spiritual seekers utilizing high-level strategy, metrics, marketing funnels, SEO, Adwords, social media, product launches, autoresponders, and so forth.

Your job will be Web Design. We have very clear blueprints of what needs to get done and your role will be to produce specific and measurable deliverables in relation to building and maintaining Word Press websites. Which means, you are comfortable taking and implementing precise instructions.

Technical skills are negotiable but should include at a minimum the ability to build websites in WordPress, web savvy, web-user interface design, CSS, and in general an eye for beautiful designs. An understanding of security principles is ideal. If you are the right candidate but you lack one of the mentioned skills, you will receive the appropriate training.

If you feel called to serve with us, please write a cover letter and attach your resume. Please let us know how we can access examples of your work.

Essential Duties and Responsibilities:

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- Builds and maintains new, mobile-responsive websites with cross-platform and cross-browser compatibility.
- Writes clean code, HTML, CSS, etc. to produce responsible website functionality and user experience.
- Creates and maintains appropriate documentation during development and documents processes or procedures for use by others.
- Follows blueprints, standards, and procedures set forth by the Marketing Department.
- Produces measurable deliverables on time and on budget.
- Thinks out-of-the-box and contributes ideas to the team.
- Communicates information effectively in a technical and business environment.
- Maintains a positive, proactive and professional demeanor towards customers, colleagues, and management.

QUALIFICATIONS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be a current member of the Keepers of the Flame Fraternity and an active, engaged and accountable member of our community preferably.

EDUCATION

2+ years as an experienced Web developer and related college degree a plus. Successful completion of professional Web Designs (previous work examples a must).

KNOWLEDGE, SKILLS AND COMPETENCIES

Team spirit, hard work, flexibility, and having fun are a must for this position.

Ability to build websites from scratch in WordPress.

Web-user interface design, UX, and an eye for beautiful designs.

Experienced in HTML and CSS web languages and methods for standard and mobile websites.

Willingness to learn and work with new technologies.

Ability to prioritize and manage multiple projects in a fast-paced environment.

Works well under pressure with great organizational skills.

Demonstrated team player: harmonious, supportive and collaborative.

Experienced and strong problem solver with creative, technical and analytical skills.

Having other marketing skills beyond web development, such as SEO or Facebook advertising, a plus.